

Idaho Falls School District 91
Substitute Teacher Information

Erickson Elementary
940 Garfield
Idaho Falls, Idaho 83401
(208) 525-7612
Fax: (208) 525-7629

Principal: Sheila Walter
Secretary: Gaylene Anderson/Stephanie Empey

Driving Directions: Travel west on Lomax, turn right on Fanning Street, drive two blocks and turn right on Garfield, the school is at the end of the block.

Parking: Please park in the front main parking lot.

Check In Procedures: Clock in at the office. The secretary will direct you to the classroom and answer any questions.

Check Out Procedures: Clock out at the front office and check with office staff before leaving.

Dress Code: Dress to distinguish yourself as a professional. Remember to wear your ID badge.

Lesson Plans: Each teacher will have lesson plans on his/her desk or in an orange substitute binder, with the exception of the P.E. teacher. P.E. lesson plans will be in the office.

School Hours: 9:00 a.m. to 3:05 p.m. Monday Late Start 10:00 a.m.

Please plan to be at the school at least 10 minutes prior to the start of class in order to get checked in and ready for the day