



**Office**

- Masks are **required** and may be provided if needed
- Social distancing where possible and reasonable
- Temperature checks as needed
- Use the video doorbell and follow the posted signs when entering
- Please sanitize as you enter
- Well ness checks as needed
- Students who are sick will be safely isolated until they are picked up
- Please call the school with any additional questions or concerns

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- Parents and community members are strongly advised to limit in-person visits, please schedule any in-person visits with the office prior to arrival
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**Common Areas**

- Social distancing where possible and reasonable

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- Buildings are **closed** to the general public except by special appointment

## School Name: Theresa Bunker Elementary

- **Hallways:** Students and staff will wear masks when they are not able to socially distance
- **Recess:** when students are outside and socially distanced they may remove their mask. When they line up they will put their masks on.
- Increased sanitization of tables and high touch items
- School schedule may be adjusted to reduce the number of students in the common areas and reduce major congestion

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- There may be opportunities for in-person small group instruction or intervention/extension

### Lunch/ Breakfast

- Table spacing will be increased to encourage social distancing, students will sit with their cohorts
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- Breakfast: will be in a Grab-N-Go style, tables will be spaced to encourage social distancing, tables will be sanitized

- Meals will be offered in a Grab-N-Go style for both meals via drive-through
- Students do not need to be present, but parent/guardian(s) must have their student(s) ID number
- Please do not **exit** your vehicle

### Classroom Spaces

- Students will be issued their own Chromebook
- **Ventilation** will be increased in all classrooms by opening windows and using fans in addition to our

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- Students will attend school on a hybrid schedule and school times may be adjusted
- Students will attend on a M/W or T/Th schedule

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outside air circulation system.

- Limited use of shared materials
- Desks/tables will be arranged to encourage social distancing where possible and reasonable
- **Art Room:** the art teacher will rotate to classes. The Art Room will be closed.
- **Music Room:** the music teacher will rotate to classes. Instruction will focus on theater and music theory. The Music Room will be closed.
- **P.E./Gym:** the P.E. Coach will have classes outside. If students are inside they will be placed on "dots" 6 feet apart and will be encouraged to wear masks.
- **Library:** librarian will rotate to classrooms with a book cart and story to read. Entry to the library during free library time will be limited.
- Staff working closely with students will wear masks and face shields when appropriate.

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- Limited use of shared materials
- Desk/tables will be arranged and/or removed to encourage social distancing where possible and reasonable
- Staff working closely with students will wear masks and face shields when appropriate.
- Teachers may instruct students to remove masks when social distancing can be achieved and there is an academic task that is appropriate and necessary for mask removal.
- **Art, Music, P.E. and Library** will continue as in Phase 1 (green).

- Fridays will be used for teacher prep, staff development, and may include opportunities for intervention/extension
- Students will work independently to practice concepts that have been previously taught and grow mastery while working at home
- Staff working closely with students will wear masks and face shields when appropriate.
- Teachers may instruct students to remove their masks when appropriate and necessary
- **Music, P.E., Art, Library:** to focus on CORE instruction, these lessons will be delivered online. Special teachers will support classroom instruction Monday-Thursday.

instruction or intervention/extension

## School Name: Theresa Bunker Elementary

### Pick Up/Drop Off

- Teachers may instruct students to remove their masks when appropriate and necessary



- Busing: all students are **required** to wear a mask, sit together as a family, social distance when possible, buses will be disinfected between routes
- Students who are able to walk or ride bikes to school safely will be encouraged to do so.
- Parents will pull through and drop students off on Bunker Lane.
- Classroom line up spots will be spread out so classrooms will be at least 6 feet from other classrooms. Students will wear masks in line.
- Entry times will be staggered and organized by teachers to avoid congestion at the doors

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- Parents **should** remain in their vehicle
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- Busing: There will be **no** type of transportation provided by the school.
- School visits for tutoring or extra support will be made by appointment.

### Para Staffing

- Paraprofessionals are expected to come to the building during their normal working hours

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- Friday is at the building administrator's

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- Friday is at the building administrator's discretion

- Paraprofessionals report to the building principal for assignment which may include small groups instruction by appointment, preparation, and assisting

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	<p>discretion based upon targeted learning/ intervention groups, Learning Labs, participating in grade-level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator</p> <ul style="list-style-type: none"> <li>● Paras will be assigned to a classroom teacher for specific grade levels to minimize exposure and transmission</li> <li>● For telework, please see the board policy regarding telework</li> </ul>	<p>based upon target learning/intervention groups, Learning Labs, participating in grade-level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator</p> <ul style="list-style-type: none"> <li>● Paras will be assigned to specific cohorts to minimize the possible spread of the virus</li> <li>● For telework, please see the board policy regarding telework</li> </ul>	<p>in other meaningful duties</p> <ul style="list-style-type: none"> <li>● If staff know of necessary work, this work can be arranged with the principal</li> <li>● Staff will be compensated for hours worked</li> <li>● For telework, please see the board policy regarding telework</li> </ul>	
<p><b>Identifying the Achievement Gap</b></p>	<ul style="list-style-type: none"> <li>● I-Station will be administered to all students K-6 in September (this is the IRI for K-3 students).</li> <li>● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math for standardized math assessments.</li> <li>● Teachers will develop Common Formative Assessments (CFAs) to gauge student knowledge and mastery of standards.</li> </ul>	<ul style="list-style-type: none"> <li>● Use I-Station and other CFAs to gauge student knowledge and mastery of standards in ELA</li> <li>● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math</li> </ul>	<ul style="list-style-type: none"> <li>● Use I-Station and other CFAs to gauge student knowledge and mastery of standards in ELA</li> <li>● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math</li> </ul>	<ul style="list-style-type: none"> <li>● I-Station, I-Ready, and Imagine Math testing may be arranged to be taken at the school by special appointment</li> </ul>

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### Friday Plan

- Late Start Friday so teachers can meet in their Professional Learning Communities (PLCs) to discuss data and student needs

- **No students** in the building for the first several weeks of school until actionable data has been collected from Identifying the Achievement Gap
- PLCs
- Staff development
- Planning time
- Teachers and paras will work collaboratively to identify the gaps and plan, prepare, and execute effective interventions/extensions
- Students may be invited into the building at specific times to work with a teacher or paraprofessional
- Learning Labs: during specified times, the cafeteria will be set up to receive students utilizing paras and possibly teachers to assist students in their independent practice, which in turn creates a safe space for students to work who may not have access to resources or support in their home environment

- **No students** in the building with the hybrid schedule
- PLCs
- Staff development opportunities
- Planning time
- Teachers provide students with independent practice on concepts taught previously through the Learning Management System (LMS)
- Temporary suspension of Music, Art, PE, and Library
- Teacher Planning time

- Buildings are **closed** to the general public except by special appointment
- All learning will be done remotely through the use of an LMS, communication from the classroom teacher, provided Chromebook
- Grading: Students will receive grades during remote learning.