



Office

- Masks required
- All meetings need to be scheduled in advance to meet with office staff, admin or teachers.
- Exterior doors will be locked throughout the day. Ring doorbells and secretaries will buzz you in.
- When checking out students- please check out and then wait outside.
- Traffic flow in the office comes in through the main door and interior door and out through the vestibule.
- Sick students will be isolated in nurses room (2 students) and overflowed to

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- No students and/or teachers in the building.
- Teaching and learning from home using online platforms.

School Name: Sunnyside Elementary

conference room if needed (4 more students)

- There will not be any seating in the office area for waiting.
- Maximum Occupancy= 4
- Teacher Lounge
- Masks required
- Teachers eat lunch in classrooms.
- Paras can utilize the lounge for lunch with sanitization after.

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conference room if needed (4 more students)

- There will not be any seating in the office area for waiting.
- Maximum Occupancy= 3
- Teacher Lounge
- Masks required
- Teachers eat lunch in classrooms.
- Paras can utilize the lounge for lunch with sanitization after.

- Workroom

Hand Sanitizer available. Please use before and after using the workroom.

Teachers urged to utilize the clerical aide for copy work and prep work to limit the number of people in the workroom throughout the day.

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School Name: Sunnyside Elementary

Copy machines and counters disinfected regularly.

- Bathrooms

All classes using a checkout sheet for bathrooms.

One student at a time.

If stalls are full, students wait in a hallway spaced 6 feet apart with a limited number of spaces.

If hallway spaces are full, go back to class and come back in a few minutes.

Bathrooms fully stocked with soap and paper towels.

- Hallways

Stay on the right side of the hallway

Masks required when 6 feet of social distancing is not possible.

Drinking fountains will be turned off.

Students can bring water bottles-can refill in classrooms.

Hand sanitizer stations located outside every

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School Name: Sunnyside Elementary

classroom.

- Media Center

Media specialist travels to classrooms

Media specialists will expose students to books in their own room, read alouds and teach other technology pieces.

Books can be checked out. that are checked out need to be isolated for 24 hours before being re-shelved or re-checked out.

- Recess

All kids go to recess.

Masks required whenever 6 feet of social distancing is not possible.

Sanitizer stations located at each entrance of the building.

located outside every classroom.

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Books are not being checked out at this time.

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Classroom Spaces

- Instructional

Focused, rigorous instruction on key standards in each grade and content area.

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School Name: Sunnyside Elementary

Traditional grades and accountability.

Start the year will everything accessible in the Learning Management System (LMS)

First few weeks of school, students will be trained on the LMS and other online technology pieces.

- **Environmental**

Distance desk 6 feet apart in classrooms.

Tables and other seating spaced 6 feet apart.

Chromebooks go home every day with students and return with them on the next scheduled day.

Any soft materials used in class need to be isolated for 24 hours after use.

No shared supplies/materials.

All personal belongings are stored in the back of the room and not accessed throughout the day.

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Support and training for parents who need help accessing technology, tools and online curriculum.

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Clear expectations and communication with students and families.

Face-to-face online instruction with some flexibility for families.

Support and training for parents who need help accessing technology, tools and online curriculum.

School Name: Sunnyside Elementary

Hand sanitizer and wipes readily available.

Teachers disinfect surfaces frequently.

Classroom drinking fountains are not being used.

No classroom visitors.

No classroom treats.

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Lunch

- No visitors in the cafeteria.
- Staggered lunch times to minimize the number of students in the cafeteria at one time.
- Disinfecting tables and benches between lunch cohorts.
- Tables spaced, students spaced.
- Lunch personnel load and pass trays and students get a

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- If approved, Grab n' Go Lunches available at select locations. Parents will need to know the student's ID number to access lunches.

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tray at the end of the line.

- Masks inline, masks off for eating.

get a tray at the end of the line.

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Pick Up/Drop Off

- Busing: all students are **required** to wear a mask, sit together as a family, social distance when possible, buses will be disinfected between routes
- Parents can drop-off on both sides of Cobblestone but students **MUST** be accompanied by a parent or Sunnyside employee to cross Cobblestone.

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- When the bell rings, students report to class without lining up outside doors.
- Teachers will be greeting students at classroom doors daily.
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Para Staffing

- All paraprofessional instructional aides will be assigned to specific grade levels so they are working with the same cohorts of students each day. These paraprofessionals will work to support student learning both in the classroom and sometimes online.

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School Name: Sunnyside Elementary

Identifying the Achievement Gap

- Reading

iStation testing in September

Students scoring 40thile and below will receive interventions.

Continue with Universal Screener for those scoring 40thile and below.

- Math

K-2nd iReady

3rd-6th Imagine Math

- Reading

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Friday Plan

- 8:30-10:00

Staff CREW

Faculty Meeting

PD focused on EL Work Plan

- 9:30-10:30

Grade Level PLC

- 10:30-2:30

Teacher Prep

Manage Online Platform

- 8:30-10:00

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<!-- Empty block for Friday Plan -->

School Name: Sunnyside Elementary

Common Grade-Level
Planning Time (at least 1
hour)

Manage Online Platform

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Planning Time (at least 1
hour)

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