

Office

- Masks are **required** and may be provided if needed.
- Social distancing where possible and reasonable
- Temperature checks as needed
- Use the video doorbell and follow the posted signs when entering
- Hand sanitizer will be available
- Please call the school with any additional questions or concerns

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- Parents and community members are strongly advised to limit in-person visits, please schedule any in-person visit with the office prior to arrival
- Please call the school with any additional questions or concerns

School Name: Westside Elementary

Common Areas

- Social distancing where possible and reasonable
- Increased sanitization of tables and high touch items
- School schedule may be adjusted to reduce the number of students in the common areas and reduce major congestion
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- Buildings are **closed** to the general public except by special appointment
- There may be opportunities for in-person small group instruction or intervention/extension

Lunch/Breakfast

- Table spacing will be increased to encourage social distancing, students will sit with their cohorts
- Only one grade level will be in the cafeteria at a time to allow for social distancing
- Breakfast: will have two hot options, tables will be spaced to encourage social distancing, tables will be sanitized on a regular basis

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- Breakfast: will be in a Grab-N-Go style, tables will be spaced to encourage social distancing, tables will be sanitized

- Meals will be offered in a Grab-N-Go style for both meals via drive through
- Students do not need to be present, but parent/guardian(s) must have their student(s) ID number
- Please do not **exit** your vehicle

Classroom Spaces

- Students will be issued their own Chromebook
- Limit use of shared materials
- Desks/tables will be arranged to encourage social distancing where possible and reasonable
- Staff working closely with students will be encouraged to wear face shields

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- Limit use of shared materials
- School will provide many of the high use supplies
- Desk/tables will be arranged and/or removed to encourage social distancing where possible and reasonable

- Students will attend school on a hybrid schedule and school times may be adjusted
- Students will attend on a M/W or T/Th schedule
- Fridays will be used for teacher prep, staff development, and may include opportunities for intervention/extension

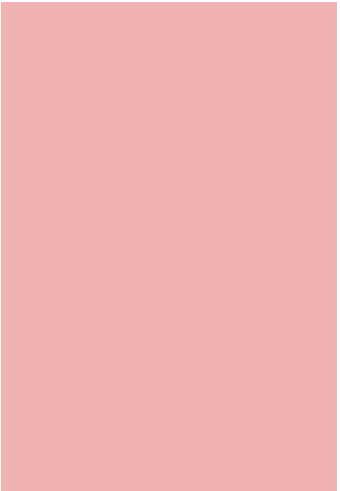
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- There may be opportunities for in-person small group instruction or intervention/extension

School Name: Westside Elementary

- Teachers may instruct students to remove their masks when appropriate and necessary

- Staff working closely with students will be encouraged to wear a face shield (provided by school or you may provide your own)
- Teachers may instruct students to remove masks when social distancing can be achieved and there is an academic task that is appropriate and necessary for mask removal

- Students will work independently to practice concepts that have been previously taught and grow mastery while working at home
- Staff working closely with small groups of students will be encouraged to wear face shields and may instruct students to remove their masks when appropriate and necessary



Pick Up/Drop Off

- Busing: all students are **required** to wear a mask, sit together as a family, social distance when possible, buses will be disinfected between routes
- Parents are encouraged to use the two drop off lanes
- Please limit exiting your vehicle when possible
- Staff may assist students entering and exiting vehicles

- Busing: all students are **required** to wear a mask, sit together as a family, social distance where possible, buses will be disinfected between routes
- Parents are encouraged to use the two drop off lanes
- Parents **should** remain in their vehicle
- Staff may assist students entering and exiting vehicles

- Busing: all students are **required** to wear a mask, sit together as a family, social distance when possible, buses will be disinfected between routes
- Parents are encouraged to use the two drop off lanes
- **Please do not exit your vehicle**
- Staff may assist students entering and exiting vehicles

- Busing: There will be **no** type of transportation provided by the school.

Para Staffing

- Para professionals are expected to come to the building during their normal working hours

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- Friday is at the building administrator's discretion based upon

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- Friday is at the building administrator's discretion based upon target

- Para professionals report to the building principal for assignment which may include small groups instruction by appointment, preparation, and assisting

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	<p>target learning/intervention groups, Learning Labs, participating in grade level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator</p> <ul style="list-style-type: none"> ● Paras will be assigned to a specific grade level to minimize exposure and transmission ● For telework, please see the board policy regarding telework 	<p>learning/intervention groups, Learning Labs, participating in grade level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator</p> <ul style="list-style-type: none"> ● Paras will be assigned to specific cohorts to minimize the possible spread of the virus ● For telework, please see the board policy regarding telework 	<p>in other meaningful duties</p> <ul style="list-style-type: none"> ● If staff know of necessary work, this work can be arranged with the principal ● Staff will be compensated for hours worked ● For telework, please see the board policy regarding telework 	
<p>Identifying the Achievement Gap</p>	<ul style="list-style-type: none"> ● Use I-Station and other common formative assessments (CFAs) to gauge student knowledge and mastery of standards in ELA ● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math 	<ul style="list-style-type: none"> ● Use I-Station and other CFAs to gauge student knowledge and mastery of standards in ELA ● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math 	<ul style="list-style-type: none"> ● Use I-Station and other CFAs to gauge student knowledge and mastery of standards in ELA ● K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math 	<ul style="list-style-type: none"> ● I-Station, I-Ready, and Imagine Math testing may be arranged to be taken at the school by special appointment
<p>Friday Plan</p>	<ul style="list-style-type: none"> ● Late Start Friday so teachers can meet in their Professional Learning Communities (PLCs) to discuss data and student needs 	<ul style="list-style-type: none"> ● No students in the building for the first several weeks of school until actionable data has been collected from Identifying the Achievement Gap 	<ul style="list-style-type: none"> ● No students in the building with the hybrid schedule ● PLCs ● Staff development opportunities ● Planning time 	<ul style="list-style-type: none"> ● Buildings are closed to the general public except by special appointment ● All learning will be done remotely through the use of a LMS, communication from the classroom

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- PLCs
- Staff development
- Planning time
- Faculty meeting
- Teachers and paras will work collaboratively to identify the gaps and plan, prepare, and execute effective interventions/extensions
- Students may be invited into the building at specific times to work with a teacher or paraprofessional
- Learning Labs: during specified times, the cafeteria will be set up to receive students utilizing paras and possibly teachers to assist students in their independent practice, which in turn creates a safe space for students to work who may not have access to resources or support in their home environment

- Faculty meeting
- Teachers provide students with independent practice on concepts taught previously through the Learning Management System (LMS)
- Temporary suspension of Music, Art, PE, and Library
- Teacher Planning time
- Learning Labs: during specified times, the cafeteria will be set up to receive students utilizing paras and possibly teachers to assist students in their independent practice, which in turn creates a safe space for students to work who may not have access to resources or support in their home environment

- teacher, provided Chromebook
- Grading will resume as normal during remote learning